



# Society for Creative Anachronism Ltd (Australia)

PO Box 4160, Weston Creek ACT 2611, Australia **ABN 13 117 403 648**

Website: <http://www.sca.org.au>

Email: [chair@sca.org.au](mailto:chair@sca.org.au) or [secretary@sca.org.au](mailto:secretary@sca.org.au)

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## Child Protection Policy

### Purpose

The Society for Creative Anachronism Ltd (Australia) (SCA) Child Protection Policy has been written to demonstrate the strong commitment that the SCA members have to the protection of children, even though the SCA's primary membership and focus is as a society for adults and not children.

### Authorisation

Society for Creative Anachronism Ltd (Australia) (SCA)

### Summary

This policy is to give guidelines to protect the safety of any child/ren while participating in an SCA activity by establishing and maintaining a child-safe and child-friendly environment and to ensure the best interests and safety of child/ren attending SCA activities.

### Guiding Principles

Although the SCA and its members are committed to the protection of the children who attend any and all SCA activities and will take all reasonable precautions to ensure their safety, it is the child/ren's legal guardian/s that are ultimately responsible for their safety, supervision and wellbeing. The SCA does not intend for this policy to take away the legal guardian/s role in the safety, supervision and wellbeing of the child/ren in their care and the SCA takes no responsibility for the provision of care that is the right and responsibility of the legal guardian/s.

### Policy Details

#### 1) Introduction

- i) This policy is to be read in conjunction with the Background Check Procedures SCA Ltd, Australia, for those engaging in Children's Activities. Individuals working with children in Australia must follow all Background Check Procedures as outlined by those Procedures. Individuals in Australia will not be able to work with children unless they follow the outlined procedures. The Background Check Procedures can be found on the SCA Ltd website.
- ii) The SCA is a society based on the values of Courtesy and Honour. The aim of the SCA is the research and re-creation of pre-seventeenth century life, encouraging its participants to employ a knowledge of history to enrich their lives and the lives of others through events, demonstrations, and other educational venues.

- iii) The SCA Child Protection Policy has been written to demonstrate the strong commitment that the SCA members have to the protection of children, even though the SCA's primary membership and focus is as a society for adults and not children.
- iv) This policy is to give guidelines to protect the safety of any child/ren while participating in any SCA activity by establishing and maintaining a child-safe and child-friendly environment and to ensure that the best interests and safety the child/ren while attending any SCA activity.
- v) The Child Protection Acts of the Commonwealth of Australia and each State and Territory where an SCA activity occurs within, supersede any and all SCA rules and regulations regarding Children and Young Persons. For an outline of the relevant legislation Police Checks and Child Safety Screening Programs please follow this link <https://aifs.gov.au/cfca/publications/pre-employment-screening-working-children-checks-and-police-checks/part-overview>
- vi) The SCA acknowledges and upholds the United Nations Charter for Children's Rights. This can be found on the United Nations website.
- vii) Although the SCA and its members are committed to the protection of the children who attend any activity and will take all reasonable precautions to ensure their safety, it is the child/ren's legal guardian/s that are ultimately responsible for their safety, supervision and wellbeing. The SCA does not intend for this policy to take away the legal guardian/s role in the safety, supervision and wellbeing of the child/ren in their care and the SCA takes no responsibility for the provision of care that is the right and responsibility of the legal guardian/s.
- viii) Throughout this Policy references are made to children and young people (a child who is 16 or 17 years old). These terms are used interchangeably and refer here to children who have not yet reached their 18<sup>th</sup> birthday.

## **2) Commitment to Child Safety**

- i) All children who come to SCA meetings, demonstrations and events or activities have a right to feel and be safe.
- ii) The SCA is committed to the safety and well-being of all children and young people participating in SCA experiences and the welfare of the children participating in SCA activities is a priority: The SCA aims to create a safe and friendly environment where children feel safe, are protected and have fun.
- iii) It is recognised by the SCA that in decisions regarding child/ren and young people attending any activities, that all due consideration will be given to ensure that the best interests and the safety of the child/ren attending the SCA activity.
- iv) This policy applies to all members involved in the SCA, without exception.

## **3) Children's rights to safety and participation**

- i) The members of the SCA encourage children to express their views, and make suggestions, especially on matters that directly affect children. The SCA actively encourages all children

who participate in SCA activities to 'have a say' about those things that are important to them. The SCA values diversity and does not tolerate any discriminatory practices.

- ii) This policy is not intended to prevent children and young people from forming friendships with adults, or to exclude minors from the mentoring and teaching relationships (such as those between a Knight and a Squire, Pelican and Protégé, Master of Defence and Cadet, or Laurel and Apprentice) that are such an integral part of SCA culture.
- iii) It is a requirement that all SCA Youth Activities will have a minimum of two legal adults present, who are unrelated to each other by blood, marriage or relationship. If one of the adults leaves the activity, then unless they are replaced by another legal adult, the activity will cease until two unrelated legal adults can be present at the activity. A parent/guardian of one of the participants can be one of the two adults.
- iv) Refer to the Background Check Procedures SCA Ltd, Australia for additional state by state requirements. The Background Check Procedures can be found on the SCA Ltd website.

### **Reporting and responding to suspected abuse and neglect**

- v) The SCA will not tolerate incidents of child abuse.
- vi) The SCA reminds its members that all alleged incidents of suspected Child Abuse need to be reported to the appropriate State and Territory Authorities for investigation. If a SCA member has reason to know or believe or suspect, that a child is being abused or neglected, at a SCA activity, they have a responsibility and are advised to take steps to report the occurrence of the abuse or neglect to the authorities, which includes the Police and/or the Child Protection agencies, as soon as practicable, in their State or Territory. For an outline of the relevant legislation Police Checks and Child Safety Screening Programs please follow this link <https://aifs.gov.au/cfca/publications/pre-employment-screening-working-children-checks-and-police-checks/part-overview>
- vii) Abuse and neglect includes:
  - Sexual abuse
  - Physical abuse
  - Emotional abuse
  - Neglect
- viii) It is not the responsibility of the SCA members to investigate incidents of abuse or neglect. A member's sole responsibility is to notify or report the incident/s to the relevant authorities: it is the authorities who assess and investigate notifications, not SCA members.
- ix) A member does not necessarily exhaust his or her duty of care to a child by making a report to the authorities. A member may support the child/ren if asked to.
- x) A member must treat any notification of abuse, to the authorities, with full confidentiality and the details kept in compliance with the relevant Child Protection Acts and the SCA's Privacy Statement. It is not a requirement of the SCA or any government body to provide the notifier with an update on the state of the notification.
- xi) If the SCA becomes aware that a SCA member is or has been, convicted of a crime against a child, then they will be required to show just cause as to why their membership of the SCA

should not be revoked as set out in the Complaints Procedures as set out in Corpora, the By-Laws and Corporate Policies of the SCA Inc, SCA Ltd and SCANZ Affiliation documents.

#### **4) The SCA Code of Conduct**

- i) The SCA endorses a Code of Conduct to provide guidelines to all members who participate in SCA activities including Children and Young People under the age of 18 years. The Code of Conduct can be found on the SCA Ltd web-site.
- ii) SCA members are required to comply with all relevant State/Territory legislation when organising events that involve children. For an outline of the relevant legislation Police Checks and Child Safety Screening Programs please follow this link <https://aifs.gov.au/cfca/publications/pre-employment-screening-working-children-checks-and-police-checks/part-overview>
- iii) SCA members are requested to ask permission from the legal guardian before taking photographs or publishing photographs of their child/ren and respect their refusal, if permission is not given. Photographs of children with their legal names, should not to be displayed on any approved SCA public communication including: networking sites, websites and blogs, without first seeking the legal guardian's approval (see note {i}).

#### **5) Child Supervision**

- i) The SCA aims to be a safe place for all children involved in SCA activities; however the SCA is not a childcare service.
- ii) All children will be under the supervision arrangements of their legal guardian or a nominated care giver, (see note {ii}); it is the legal guardian/s responsibility to ensure that they are satisfied that their child/ren are subject to an adequate level of supervision and care: It is the legal guardian/s', responsibility to make sure that their child is safe and that their child's best interests are their prime concern.

#### **6) Revision**

This policy will be reviewed every two years and input from the Kingdom Youth Officer will be sought prior to the policy being put out for commentary from our members.

#### **Notes**

- i) This policy does not seek to mandate that personal websites operated by members of the SCA seek permission from the parents or guardians of children before they put photos up on their website. However before uploading any photos of identified or identifiable children, members should obtain the parent or guardian's approval and subsequently remove them should a parent or guardian later withdraw their permission.
- ii) A Nominated Care Giver is a person/s who the legal guardian has nominated to look after their child/ren while they are not present at an SCA activity or event. This is a private arrangement between the legal guardian and the nominated care giver and it is the legal guardian's responsibility to ensure that the nominated care giver is over the age of 18 years and a fit and responsible person to look after their child/ren.  
For more information please refer to the Nomination of Caregiver Form.  
The Nomination of Caregiver Form may be found on the SCA Ltd website.

## **Other Relevant Documents**

SCA Inc Corpora  
SCA Ltd Constitution  
SCA Ltd Code of Conduct  
SCA Ltd Background Check Procedures  
SCA Ltd Nomination of Caregiver Form

## **Further Information**

For further information on the above policy, please contact the SCA Ltd Secretary by emailing [secretary@sca.org.au](mailto:secretary@sca.org.au) or by post to:

The Secretary  
Society for Creative Anachronism Ltd  
PO BOX 4160  
WESTON CREEK ACT 2611

## **Revision History**

Adopted: 2010  
Reviewed: 1<sup>st</sup> November 2012  
Reviewed: 1<sup>st</sup> January 2014  
Reviewed: 1<sup>st</sup> November 2017  
Next Review: 1<sup>st</sup> November 2019