



Society for Creative Anachronism Ltd (Australia)

SCA Ltd Annual General Meeting: Minutes

Meeting held: 20 April 2018

Item	Category	Description
	Members	Michèle Le Bas (Chair), Tim Liersch (Treasurer), Georgia Winter (Secretary), Ray Gleeson, Simon Miller, David Beresford, and Kate Turley (via internet).
	Attendees	Daniel Dunbar, Benjamin Smith (via Internet), Natasha Roberts, Lindsay Gravener, Simon Hoad, Braddon Giles, Paul Adams, Catherine Colwell, Tegan Rigoll, Robyn Boyer, Nona Ruddell, Alice Finlayson, Silvia Ormeno, Rosemary Priebe, Joana England, Glynnis Hollindale, Andrew Ross-Gowan, Tim Moore, Josh Lehmann, Adele Beck, Stephen Drane, Shayne Lynch, Angela Wells, Rebecca Garnsey, Lyn Rudd, Tony Podolsak, Kellianne Anderson, Archer Witkowski, Alex Selth, and Darren West.
	Observers	Nil.
1.	Meeting Opened	5.05pm
2.	Welcome to members and guests	The Chair Opened the meeting, acknowledged the traditional owners, and welcomed members and guests.
3.	Apologies	Clement Avenell. Members accepted the Apologies for the 2017 AGM.
4.	Minutes from the last AGM	The minutes from the 2017 Annual General Meeting were accepted as a true and correct record.
5.	Correspondence	53 proxy forms were received for the AGM. The Chair thanked all members who took the time to make their wishes known.
6.	Chair's Annual Report (see meeting papers)	The Chair spoke to her report, and to her time on the Board and in Executive roles. She also noted Ray Gleeson and David Beresford would be retiring after this meeting, and thanked them for their service. Benjamin Smith will be joining the Board after this AGM, as a new member in Victoria. The Chair also noted that Jen Fraser, Chronicler, was retiring at this time and thanked Jen for her service. The Chair thanked the Registrar, Robyn Boyer, for her role as Registrar. The Chair's report was noted by the members.

Item	Category	Description
7.	Treasurer's Annual Financial Statement (Available at http://sca.org.au/board/financial)	<p>The Treasurer spoke to his formal report for the year 2017. The Treasurer's report was accepted by the members, subject to one minor amendment:</p> <ul style="list-style-type: none"> Page 13 'payment to suppliers and employees' – SCA Ltd does not have any employees –this will be annotated accordingly.
8.	Proposed changes to the Constitution	<p>The Chair spoke to this item.</p> <p>This item has been withdrawn from the AGM at this time. The board will revise the wording to this section and bring this to the next AGM.</p>
8.	Election of Office Bearers	<p>Election of SCA Ltd Executive Officers</p> <p>Daniel Dunbar was appointed Returning Officer for the Board Executive Office positions.</p> <p>All proxy votes were counted and a secret ballot was held and counted for the Chair and Deputy Chair positions.</p> <p>The following members were appointed: Chair: Georgia Winter Deputy Chair: Clem Avenell Secretary: Kate Turley Treasurer: Ben Smith</p> <p>Daniel stood down as returning officer after this business was concluded.</p>
9.0	General Business and Close of Meeting	<p>General discussion points of note:</p> <p>Land acquisition - A replacement for Aylwin Greymane will be announced shortly and the terms will be confirmed. All options are expected to be reviewed, not just whether or not to purchase land. The reporting timeframe has not yet been confirmed.</p> <p>It was noted that it would take at least 12 months, and more likely 24-36 months to move to an owned site.</p> <p>A policy for consultation and Board decisions has been requested. Who makes decisions, what is required and by whom. What is required for a fast decision, and who makes this and when and how? The Board will review their operational policies.</p> <p>Some access to regular meeting Agendas before the meeting may be appreciated by members wishing to observe. The Board will review the best way to share this information in a timely manner.</p>

Item	Category	Description
10.	Close of meeting	Meeting closed 5.56pm
11.	Date, time and method of next AGM	Good Friday 2019. 5.00pm is the likely time for the 2019 AGM however this will be confirmed closer to this time.