



Society for Creative Anachronism Ltd (Australia)

PO Box 4160, Weston Creek ACT 2611, Australia

ABN 13 117 403 648

Website: <http://www.sca.org.au>

Email: chair@sca.org.au or secretary@sca.org.au

SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 9 November 2020

Category	Description	Action Required
Attending:	Rob Aked (Chair), Paul Adams (Deputy Chair), Cat Colwell (Secretary) Lara Mucha (Treasurer), Benjamin Smith, Jeremy Gregson	
Observers:	Kellianne Anderson (Kingdom Seneschal)	
Meeting Start:	7:33pm	
Apologies:	None	
	Welcome and acknowledgement of country	
1.0 Notification:	Conflict of Interest Disclosures: Jeremy on Polit exemption;	
2.1 In Camera		
3.0 Officer Warrants	Kingdom Seneschal spoke to developments with Officer Warrants, including SCA Inc requirements. The Board discussed requirements for digital signatures. Further discussion deferred to email.	Kingdom Seneschal to provide documents and notes to the Board email list for further discussion.
4.0 Dispute/Issue handling review	The Board discussed the progress in the Dispute/Issue handling review, including the extensive flow-chart. It was agreed that this format was a very useful technical record but not necessarily useful for all members, and a very clear outlining document would be required.	
5.0 Speaking as a Board member /environmental scanning	Request received from event stewarding team for Sanction information. Request to be passed to local group Seneschal as relevant information is now available in the Seneschal's database.	
6.1 Kingdom Seneschal Report	The Kingdom Seneschal provided a verbal report regarding the current status of sanctions investigations and operational process review.	
6.2 Update on in person activity	The Kingdom Seneschal provided the Board with an update on return to in-person activity – noting that some states back to “business at normal”; flagged that an update to the Lochac Covid-19 response would soon be needed.	
6.3 Event exemption request	The Board discussed the event exemption requests received and motioned them for approval.	
	MOTION: To approve an exemption to Clause 9.2 of the SCA Ltd (Australia) COVID-19 Response Plan for two events, Champions of the Gryphon (5/12/2020) and Twelfth Night (9-10/1/2021)	
	CARRIED	

- 7.0 Chair's report The Chair reported briefly on organisation day-to-day activities, noting that online member behaviour had improved.
- 8.0 Secretary's report The Secretary noted a large amount of correspondence, relating to:
- Insurance;
 - Live Streaming;
 - Return of Awards;
 - Kingdom Youth website.
- The Secretary also noted that she followed up with the Brisbane City Council regarding the status of the Riverhaven lease, and that they would be posting original documents to be signed and returned.
- 9.0 Treasurer's Report This month's BAS is underway.
- 10.0 Minutes of the last meeting The Board reviewed and approved previous meeting minutes.
- MOTION:** That the minutes of the July meeting be approved as a true and complete record of the meeting.
- MOTION:** That the minutes of the August meeting be approved as a true and complete record of the meeting.
- MOTION:** That the minutes of the September meeting be approved as a true and complete record of the meeting.
- MOTION:** That the minutes of the October meeting be approved as a true and complete record of the meeting.
- 11.0 Other Board business **Riverhaven lease** – waiting for original documents to be posted by Brisbane City Council.
- Burnfield** – waiting to receive documents for signing.
- MOTION:** That Jeremy Gregson be appointed as the SCA Ltd Board's inaugural corporate Privacy Officer.
- CARRIED**
- The Chair noted that there was a need for Board applicants in the lead up to the next AGM, and asked Board Members to consider local members who may be ready.
- 12.0 Motions passed by email **MOTION:** That the Exchequer Dropbox 2020 cost is paid for by the Corporate Paypal, to be repaid by the Lochac Kingdom fund into the corporate account, of approximately \$184.67 (and will not exceed \$200.00).
- CARRIED**
- Next Meeting: Monday, 14 December 7:30 (Sydney Local Time).
- Meeting Close 09:13 pm.