



# Society for Creative Anachronism Ltd (Australia)

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## SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 11 January 2021

Category	Description	Action Required
<b>Attending:</b>	Rob Aked (Chair), Paul Adams (Deputy Chair), Cat Colwell (Secretary) Lara Mucha (Treasurer), Benjamin Smith, Jeremy Gregson	
<b>Observers:</b>	Kellianne Anderson (Kingdom Seneschal)	
<b>Meeting Start:</b>	7:33pm	
<b>Apologies:</b>	Welcome and acknowledgement of country	
<b>1.0 Notification:</b>	No known conflict of interest	
<b>2.1 In Camera</b>		
<b>3.0 Speaking as a Board member /environmental scanning</b>	<p>The Board discussed the positive populace response considering difficulties thrown at it with Crownanation. High level of courtesy, despite disappointment from those who were unable to participate.</p> <p>The Board noted that the live streaming had 300+ people watching at once. The Board further agreed that it had been well-handled and a good proof of concept regarding especially in regards to advance publication.</p>	
<b>4.1 Kingdom Seneschal Report</b>	<p>The Kingdom Seneschal provided an update on continued activities. This included law changes announced over the weekend relating to the new instant hazard reporting process, and the modifications from the dispute resolution process to an issue resolution process.</p> <p>The Kingdom Seneschal also reported regarding the changes and clarifications to the Covid-19 response document, noting that a Google Form allowed for requests to variance, with a requirement for 6 weeks notice to be given for variance requests. All overnight events and food catering requests to be approved by the Board.</p> <p>The Board noted the New Zealand principality interest survey underway had 236 responses thus far.</p> <p>The Kingdom Seneschal advised that Strathcorbie presented its petition for branch advancement to the Crown at Twelfth Night. The Board discussed and approved its advancement to full Shire status.</p> <p><b>MOTION:</b> To approve the advance of Strathcorbie to full Shire status. <b>CARRIED</b></p>	

5.2 Update on in person activity	<i>Covered within Kingdom Seneschal report.</i>	
6.0 Chair's report	<p>The Chair discussed the planning process for the SCA Ltd AGM, and reminded Board Members to consider who would be possible candidates for new Board Members.</p> <p>Paul advised that he was happy to coordinate, and would ensure that Jeremy was also across the process.</p> <p>The Board agreed that the event should be held with Zoom access regardless of whether it could be held at Rowany Festival.</p> <p>The Chair noted the great risk work being done, and that it was very positive to see events occurring in many locations.</p>	<p><b>Paul</b> to setup AGM timeline for next meeting</p>
7.0 Secretary's report	<p>The Secretary noted that due to personal circumstances would not be able to attend Festival.</p> <p>Cat noted that she'd commenced the insurance process but would need some assistance for curating participation numbers.</p> <p>Jeremy flagged the digital sign-in process open loop.</p> <p>The Board discussed that it would be helpful to add an explanatory document to the current insurance FAQ regarding Public Liability insurance, regarding what is and is not covered within the SCA Ltd's insurance policies.</p>	<p><b>Cat and Jeremy</b> to set up meeting time to discuss digital sign-in process.</p> <p><b>Cat</b> to coordinate creation as part of the 2021 insurance review.</p>
8.0 Treasurer's Report	<p>The Treasurer reported briefly on the next steps required for the SCA Ltd Audit. The Treasurer also reported that:</p> <ul style="list-style-type: none"> <li>● Search was underway for a NZ Exchequer Deputy;</li> <li>● Policy guidance was needed on Assets - especially in regards to a particular branch, but useful reminder for all branches - Bartholomew coordinating.</li> </ul> <p><b>MOTION:</b> To transfer \$1 with no expectation of return to both Strathcorbie and Rowany Fighter Auction Fund for the purpose of confirming successful bank account creation</p> <p><b>CARRIED</b></p>	
9.0 Minutes of the last meeting	<i>Deferred to email</i>	
10.0 Other Board business	<i>None</i>	
11.0 Motions passed by email	<p><b>MOTION:</b> to cancel the December 2020 monthly Board meeting.</p> <p><b>CARRIED</b></p>	

Next Meeting: Monday, 08 February 7:30 (Sydney Local Time).

Meeting Close 09:19 pm.