



Society for Creative Anachronism Ltd (Australia)

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SCA Ltd Board Meeting: PUBLIC Minutes.

Meeting held on: 14th January 2026 7:30pm AEDT

Category	Description	Action Required
Attending:	Catherine Connor (Chair), Nicole Hellessey (Secretary), Craig Hutchinson, Alison Carr, David Potter, Rhys Howitt (Treasurer), Simon Miller, Mandy L'Estelle	
Observers:	Tegan Hunter (Kingdom Seneschal), Isabella Miller (KSMO),	
Acknowledgement and Welcome to Country/ Meeting Start:	7:34pm AEDT	
Apologies:		
1 Conflict of interest disclosures:	No conflicts of interest were identified	
2 Minutes of the previous meeting and actions arising	<p>MOTION: Minutes from meeting held November 18th, 2025 approved. Moved: Craig. Seconded: Simon. All for. None against. No abstains. <u>Motion Passed.</u></p> <p>Alt Crown expert groups – SCA Inc and ACWG have started discussions with SCA Ltd Secretary as liaison. Things are progressing well, and SCA Inc is open to our idea of Lochac being the next Kingdom to run trials.</p> <p>Kingdom Social Media Policy – Feedback from populace has been sent on to the KSMO for inclusion. The one month of commentary is closed and a final draft is being produced. KSMO was in the meeting, suggests we only need policy around official sites, and to not try to mitigate or manage unofficial ones. Any changes need to go through KSMO before populace commentary. KSMO has also reached out to previous social media contributors such as photographers, Crown, etc. Asking before being used in advertisements and on official sites very appreciated. Parents/Guardians/carers don't have to consent to every individual photo, just all photos of child/youth at each event. Verbal consent is considered as good as written consent. Opt in/Opt out at sign in means officers need to go through sheets before being able to share media. Just asking in person is faster and doesn't require needing to share data from sign in sheets with large number of people. AI policy being developed at Kingdom, Society and Corporate policy levels.</p> <p>Digital Authorisation Cards – Jeremy has said that Alex has put it on the back burner. Will need re-poking.</p> <p>Siege/Legal Weapons – Ongoing with KEM and Deputy Society Marshal (Kerry). Craig to poke them both into action.</p>	<p>Secretary to upload to website</p> <p>Secretary to continue discussions with SCA Inc.</p> <p>KSMO to edit policy and send to Secretary for vote <u>next meeting</u>.</p> <p>Simon to discuss with Jeremy Gregson and Alex West this week</p> <p>Craig to continue working with D-SM and KEM</p>

<p>DEI Officer Position – Now included in edited Constitution 😊 Full Constitution updates need to be released to Paid Members one month before AGM is announced! Megan Watts and Simon have only minor edits to documents once Constitution ratified at AGM.</p>	<p>Secretary to ensure AGM timeline with regards to Constitution is adhered too. Simon to talk to Megan</p>
<p>Information Management Policy – Thanks David for comments today on the draft Information Management Policy. I will produce a new version for official commentary for next month.</p>	<p>Treasurer to revise draft for next meeting</p>
<p>Financial Policy – draft has been sent to Exchequer and David but next version to be gone over again soon</p>	<p>Treasurer to revise draft for next meeting</p>
<p>Long-term Data Storage options – Previously David suggests Google Drive or an Amazon cloud service, but we need to check policies don't specify Dropbox, and to mitigate change to new system, we need it to be step-wise in nature.</p>	<p>David to look at how we can manage this transfer. Policies to be updated accordingly.</p>
<p>Constitution Committee – Updates are underway and progressing well.</p>	<p>Constitution Committee to finalise updates before March, for circulation prior to AGM</p>
<p>Companion card Policy Opinion Poll feedback and results – Secretary ran the Board through the results and the feedback the populace had</p>	<p>Secretary to send slides of feedback to rest of Board</p>
<p>Food safety Policy – stalled, David to kick off next month in earnest, first draft to be sent to people who said they were interested previously</p>	<p>David to pick this up next month</p>

NOTE: other actions arising are listed in position reports

3 In camera

Redacted.

4 Speaking as a Board Member/Environmental Scanning

Simon needs to discuss event pricing as it has been raised frequently. Disgruntled with escalation of pricing of major events in Kingdom, particularly people who are off-board or not attending feast portion of event. E.g. FoG had a difference between full event with feast and camping and day-tripping of \$10 ish. Obviously, inflation is a factor but venues that have lower costs don't seem to have lower entry fees than other venues with higher prices.

Rhys commented that we don't want to place too many rules on stewards and local group councils need to take charge of this instead with more oversight of event budgets and costs.

Groups with lots of money in the bank could afford small losses and to look at running events with no or minimal costs (e.g. picnic potluck). Feasts are costing more but we don't need to make as much profit from each event individually. Groups need to become comfortable with making small loss.

Simon noted that families are unable to afford events when costs for over 6's are same as adults in some cases.

Suggested we contact group seneschals subtly to see if they can talk to stewards and groups about cheaper events and how we can work around this issue.

David talked about how Rowany Senate looks at cost of events and how they are budgeted reasonably. Not designed to make profit but break even at sensible level (don't budget for 30 ppl when you expect 60).

Craig agreed with Simon and Rhys that events are harder to get people too. Venues are harder to find within budget, e.g., scout groups are also raising prices. Suggests we bring a group together to look at what we might be able to do at a larger scale and level. KS happy to reach out to group seneschals, Nico has said groups need to be happy to spend money, bank accounts don't gain interest so actually losing money having it sit there.

KS to reach out to group Seneschals and discuss venue/event options and making potential losses

5 Chair's report

Nothing to report from over the holidays

6 Kingdom Seneschal's report

Deputy Youth Compliance Officer Position sent to Board
Please send feedback for next meeting to KS or KYO
KYO currently out for second application round, no one applied after last round.

7 Secretary's report

Correspondence Report
Society Webminister raised issue with Kingdom Webminister regarding Cyber Security issue with Insurer in US. Not sure if relevant to use but will stay tuned on any updates.
President of SCA Inc sent out proposed changes to Corpora regarding the Marshallate for consultation for 21 days to Affiliates. This will now open to commentary from the populace.
Updated Board Website – Minutes updated for October, fixed issue raised by Pippa Hehir (Fabia) previous Minutes directing to Lochac main page, and some Minutes not removing Confidential information (from 2021 and earlier!).

8 Treasurer's report

As at today (14 Jan 2026), there was \$31502 in the Corporate account and \$1106 in the Credit Card. There was \$7998 in the PayPal account.
There were 1186 members at the end of 2025, so we owe another US\$3558 to the US SCA Inc.
The trial of the Westpac EFTPOS Air system has been progressing, but we ran out of year. Innigard is the only group that has used it for real, and it's going pretty well. Some learning curve involved. I have also signed us up for OnlinePay, which we might be able to use for memberships (instead of PayPal) and for event payments. I have paid one such transaction but need to dig in further to make it work for us.
The PayPal contacts update failed again. I haven't had time to chase it up further. It may not matter if we can move to Westpac OnlinePay.
We are having some issues with the Officeworks account because we have an account limit of \$500, and regular purchases can be about \$400. I've written to them about increasing this to \$1000 or perhaps arrange a direct deduction arrangement.

MOTION:

To increase credit limit on Officeworks SCA Ltd Corporate account from \$500 to \$1,000.

Motion originally postponed from October 2025.

Moved: Rhys Seconded: Simon

All for, none against, no abstains. **Motion Passed.**

Burnfield acct was merged with Riverhaven, now been moved across to old Stegby acct, now in Westpac with one signatory in Riverhaven. David raised potential issue

9 General Business

None

10 Motions out of Session**MOTION:**

David gave significant feedback on the original YAC handbook; this was passed on and edits made by Deputy Earl Marshal - Youth Combat. Changes have been returned to the BoD and forwarded for further approval. The new motion is thus:

The Board motions to approve the Youth Armoured Combat Handbook for Lochac, submitted by Kingdom Seneschal on Oct 10th, updated and edited January 13th, 2026, by Deputy Earl Marshal – Youth Combat.

Moved: Nicole Seconded: Catherine

All for, no abstains, none against. **Motion Passed.**

(Jan 14th, 2025, *original motion was proposed out of session*)

Next Meeting:

Tuesday 7.30pm AEDT February 17th, 2026 (Australian Eastern Daylight Savings Time)

(to be updated according to Doodle poll results)

Meeting Close

8:43pm

Actions to be completed	
All:	Send feedback on Deputy Youth Compliance Officer Position to KS KSMO has sent out draft Social Media Policy version 3, please read for vote at <u>next meeting</u> . Last call for feedback on Information management Policy, send feedback to Treasurer
Chair:	
Secretary:	Upload Minutes from November to website Continue discussions with SCA Inc. regarding Alt Crown Trials Secretary to ensure AGM timeline with regards to Constitution updates and populace feedback is adhered too. Send slides of feedback on Companion Card Policy Poll to rest of Board
Treasurer:	Revise Information Management Policy draft with feedback for next meeting. Revise Financial Policy with feedback from Exchequer Continue Westpac Air and OnlinePay trials and seeing if they are better options going forward
Kingdom seneschal:	<u>REDACTED</u> Reach out to group Seneschals and discuss venue/event options and making potential losses with event pricing becoming issue Continue search for new KYO
Other	Simon to discuss Digital Authorisation Cards with Jeremy Gregson and Alex West Simon to talk to Megan about finalising DEI paperwork Craig to continue working with D-SM and KEM on Siege Weapons write up David to look at long term data storage options and how we can manage this transfer David to pick up Food Safety Policy next month Constitution Committee to finalise updates before March, for circulation prior to AGM