



Society for Creative Anachronism Ltd (Australia)

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SCA Ltd Board Meeting: PUBLIC Minutes.

Meeting held on: 16th June 2026 7:30pm AEST

Category	Description	Action Required
Attending:	Catherine Connor (Chair), Nicole Hellessey (Secretary), Craig Hutchinson, Rhys Howitt (Treasurer), Simon Miller, Amanda L'Estelle, David Potter	
Observers:	Tegan Hunter (Kingdom Seneschal), Kerry McSavengy (SCANZ Chair)	
Acknowledgement and Welcome to Country/ Meeting Start:	7:30pm AEST	
Apologies:		
1 Conflict of interest disclosures:	No conflicts of interest were identified	
2 Minutes of the previous meeting and actions arising	MOTION: Minutes from meeting held April 20th 2026, be approved. Moved: Catherine Seconded: Craig. All for. None against. No abstains. <u>Motion Passed.</u> Alt Crown –SCA Inc Board is open to letters on behalf of SCA Ltd/SCANZ stating our perspective on EK's success with Alt Crown (as another Kingdom) and what it has done for our part of the Known World in advancing rapier and garnering excitement from the populace. Digital Authorisation Cards – No updates at this time. Siege/Legal Weapons – Progress is slow, but it is moving forward. Single person trebuchet, similar to US kingdoms? Single target usage? DEIB Officer Position – Can now be advertised ASAP since Constitution changes were approved at AGM 2026. Constitution needs updating regarding rights of the members- e.g. email addresses in marshal database etc. Define shareholder vs member. "A shareholder holds an equity stake in a specific corporate entity, granting them legal ownership, voting rights, and a claim on profits. A paid member usually pays a fee to access services, benefits, or a community without gaining any ownership or financial stake in the organization." Information Management Policy – Rhys has asked for clarification for some things on Dropbox, Forms and Member Information before progressing this policy forward. Initial feedback from Helen Brinsmead on the draft Policy has been sent to Rhys.	Secretary to upload to website Simon to discuss with Jeremy Gregson and Alex West

Financial Policy – No updates until Info Mang Policy finalised.

Long-term Data Storage options – David continuing on options, Nicole has ideas about long-term storage with external HDD for files over 5+ yrs to free space on Dropbox. David thinks Google Drive is better than Dropbox, individuals have separate amounts of storage, not combined like with Dropbox. KS Dropbox is not as full, might work temporarily.

SCANZ suggests don't use shared accounts, use paid accounts for storage based on NZ Privacy guidelines.

David happy to continue looking into Google Workspace (nfp) costs vs Dropbox costs.

<https://www.google.com/nonprofits/offerings/workspace/#!/workspace-pricing>

Food safety Policy – Lochac Cook's Guild will have feedback on policy so David to consult with them when new leadership comes in soon.

Companion Card Policy Updates – Catherine to finalise.

Social Media Policy – Final Draft from KSMO received by Chair, forwarded to BoD for final approvals.

MOTION:

The Board approves the updated Social Media Policy (version 4) from June 4th 2026.

Moved: Catherine. Seconded: Simon

Six for. None against. One abstain. **Motion Passed.**

Acknowledgement of Country – Crux has emailed the Board with concerns, Secretary has asked for assistance replying to these concerns if anyone is willing to volunteer?

NOTE: other actions arising are listed in position reports

3 In camera

REDACTED

**4 Speaking as a Board
Member/Environmental
Scanning**

5 Chair's report

I have been working on the Companion Card Policy, and I have attached my proposed edits to this month's report.

I met with Simon and Megan Watts re the DEIB policy. I almost caused an international incident by emailing SCA Inc without consulting SCANZ. Fortunately, Megan was able to re write the DEIB Scope and sequence and edit Lochac to Australia.

I had a very constructive meeting with Simon RE: the Bullying and Harassment Policy. He has taken my half formed ideas and has plans to re write our current policy. Thank you Simon.

Last month we advertised for a Youth Authorisation Officer to work with Rebecca Garnsey. We have had one application- Jeff Nicholson. Some have felt that he would be spread too thin with a new baby in his house and as already serving Kingdom Webminister. I have approached a few people, but they all have too many real world commitments. I think we need to re-advertise and start poking folk.

6 Kingdom Seneschal's report

New Crown Event Deputy (Elizabeth de Foxel) hooray!

Next Autumn Crown Tourney approved for Ildhafn. Coronation is the next one to conquer.

Kingdom Historian is empty but out for comments at the moment. Some members were harassed via newsletter, personal details in newsletter and had people from the public contacted and harassed them. Suggest not using personal email addresses as stewards and to not publish personal details either online or in newsletters etc.

Can we get new person get first event membership free for training/events. We have the discretion to do that according to Treasurer. As long as waiver is filled out doesn't matter where the money comes from, but advertising the fact needs to be done carefully. Money from groups themselves not from the Board. We tell people that the event member fee contributes to the running of the society and supports the insurance costs. The Board will consider the following motion for next meeting.

MOTION:

The Board approves that for first time attendees to events, the 'event membership' for that individual is entirely free; no group or individual need pay. However, a 'event membership' waiver must be filled out by the first time attendee and have local event runners affirm they are indeed a first time attendee.

7 Secretary's report

Correspondence Report –

Our 2026/27 Certificate of Currency came in from the Insurers in the nick of time! Thank you to the Treasurer for paying this so promptly once the Invoice was received.

Registrar FAQ section to be added to this name changes section
May also need adding to Constable Handbook, Event Handbook, etc.

2026 DRAFT AGM Minutes to be added to website

Need to send out notice to Announce and request for new BoD members particularly VIC and QLD. Especially as Mandy and David are stepping down in the next 12 months.

Also looking forward, is anyone willing to be deputy for Secretary for 6 months, just so that if I need to miss meetings it's not a hold up on things?

Updated Board Website – DRAFT AGM Minutes added

8 Treasurer's report

As of 14 Jun 2026, there was \$14,841 in the Corporate account and \$713 on the Credit Card. There was \$6,949 in the PayPal account.

Notable payments recently:

* \$19,872 for public liability insurance (same as last year)

* \$8,474 for Q1 BAS

* \$7,473 for the auditor

There's still a Directors Insurance payment coming, likely around ~\$3,000.

GST money is coming in from groups, which will help matters.

Treasurer to produce budget for next meeting as accounts feel a bit thin. Treasurer is mundanely retiring on 18 June, so will be able to catch up on a few lingering issues.

Accountants proposed increasing our monthly fee by 20%, to \$840 which excludes GST. We were paying them \$700 a month, but there's been \$826 (incl GST) going out of our account since July

2025. Appears we've been overcharged \$66 a month for a year; Treasurer will go back to them to query.
The proposed new fee would be $\$840 + 10\% = \924 a month, potentially more if there's some other fee they've been charging us. The rationale for the fee increase is that they had to put more time into the audit, but as Exchequer pointed out that was largely self-inflicted. Treasurer is not convinced they're good value for money, but SCA Ltd is a weird little group so it's not easy for other accountants to take us on. Treasurer asked Rebecca Garnsey (Talia, mundanely professional accountant) for a chat about what's reasonable here in terms of SCA Ltd doing our own accountants instead and if this is value for money or not. David reminded us that part of the accountant fee is paying for the Xero software, would need to transfer licencing across without issues if we no longer use accountants. Would require higher knowledge on the part of the Treasurer but happy to see Rhys and Rebecca attempt to reconcile books themselves.

MOTION:

The Board approves paying the Association Director's Liability Insurance fee of \$2,647.70.

Moved: Rhys Seconded Catherine.

All for. None against. No abstains. **Motion Passed.**

No other groups have joined EFTPOS Air trial.

9 General Business

Bullying and Harassment Policy – Simon has had a look over it DEIB Officer to be discussed at next meeting.

SCANZ updating Kingdom laws found warrants done as stated in Corpora, which we don't in Lochac. SCANZ has new policy on warranted officers, who does the appointing and how often, what officers should do in their role, etc. SCA Ltd needs to cut and paste and make their own version if at all possible.

Health and Safety Officer – supplants need for Chirurgeon and Constable at Kingdom level. E.g. glass beads, mundane laws around food safety stuff, etc. KS strongly suggests SCA Ltd does the same thing, take them out of game and close those roles. They have no upline whereas under the BoD would report directly to Board.

Craig raised that KRM hasn't changed when it was due to change in March. Classic KEM to not answer. KS to check dates and poke KEM if that is the case.

10 Motions out of Session

MOTION:

The Board approves \$19,871.50 for annual insurance for the 2026/27 financial year.

All for. None against. Motion Passed (June 3rd, 2026)

Next Meeting:

Tuesday 7.30pm AEST July 17th, 2026 (Australian Eastern Standard Time)
(to be updated according to Doodle poll results)

Meeting Close

9:32 pm

Actions to be completed	
All:	Write up DEIB Officer position advertisement and post to Announce/FB/Pegasus Look into long-term data storage options Companion card Policy final edits required. Look at generating policy similar to SCANZ around Warranted Officers and how, when and who warrants them, scope of roles, etc.
Chair:	Re-advertise Youth Authorisation Marshal
Secretary:	Upload April minutes to website Registrar FAQ section to have name change question/solution added Email Crux with our concerns RE: what they have sent us in previous email. May need assistance from others? Email to Lochac Announce about BoD members (esp. VIC and QLD members) Format Social Media Policy to match other policy formats and upload to website Remove watermark and comments on Constitution as adopted at AGM and upload to website Fixed broken Insurance FAQ link on Board website
Treasurer:	Generate budget for SCA Ltd to see how 'thin' we are Discuss value of auditors with Rebecca Garnsey and Exchequer Information Management and Financial Policies are ongoing
Kingdom seneschal:	REDACTED Continue advertising for Kingdom Historian Investigate if KRM was supposed to be changed over in March, Craig raised issue initially.
Other	Simon to discuss digital authorisation cards with Jeremy Gregson and Alex West SCANZ to send new policies to SCA Ltd Board to look over Constitution definitions need amending to add shareholder vs member David to contact new Lochac Cook's Guild head to go over Food Safety Policy updates Simon to continue updating Bullying and Harassment Policy