



# Society for Creative Anachronism Ltd (Australia)

PO Box 4160, Weston Creek ACT 2611, Australia

ABN 13 117 403 648

Website: <http://www.sca.org.au> Email: [chair@sca.org.au](mailto:chair@sca.org.au) or [secretary@sca.org.au](mailto:secretary@sca.org.au)

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## Proof of Membership and Indemnity for SCA Events in Australia

### Purpose

To clarify what forms and formats proof of membership is acceptable at SCA events in Australia.

### Authorisation

Society for Creative Anachronism Ltd (Australia)

### Policy Details

SCA Ltd considers any of the following to be acceptable methods for proving membership and indemnity at an SCA event within Australia:

1. A card issued by an authorised representative of SCA Ltd or by an affiliated organisation. This is the primary identification method for proving membership and indemnity. These cards must be in good condition with the relevant information legible. If the membership card is issued by an affiliated organisation then the member will still need to read and sign an event indemnity form.
2. Registry receipt and payment receipt for membership is considered the method that will be used by new members, or members who have renewed their membership, to prove current membership. The receipts are also valid for proving an indemnity has been signed, as long as they are less than a year old. Please note cheque stubs are not proof of payment; they only show payment was promised, not received.
3. Photograph of the front of a membership card, with the indemnity expiry date on it, on a phone or other electronic device is an acceptable form of identification. If the membership card doesn't have the indemnity expiry date on it then a photograph of the indemnity form will be needed to prove a valid indemnity. The photograph needs to be clear and legible and must be an exact copy of the original. It is highly recommended that you keep these photographs in a separate folder on your electronic device to facilitate showing a constable and not delaying others signing in.
4. Electronic copies of the registry receipt and payment receipt, either in the form of emails or direct display from the registry site and payment site, are also acceptable. As with photographs these need to be legible and readily available to facilitate the signing in process.

### Limits on proof of membership alternatives

1. A photocopy is not a valid proof of membership or indemnity.

2. Temporary cards have a membership and indemnity expiry two weeks after the date of issue.
3. A copy of the indemnity form by itself is not sufficient identification to prove membership. Equally a membership card by itself does not prove a current indemnity has been signed unless it has an indemnity expiry date printed on it.
4. If proof of current membership cannot be provided in an acceptable form then a \$5 event insurance fee will apply and the appropriate indemnity form must be completed (“Adult Non Member & Member without proof of membership” for adults).
5. If proof of current membership can be provided in an acceptable form but without proof of indemnity, the appropriate indemnity form must be completed (“Adult Member without proof of current indemnity” for adults), however the \$5 event insurance levy will not be charged.
6. If a member is affected by legislation that requires the carrying of a membership card for exemption from mundane weapons restrictions it is up to the member to ascertain which (if any) proof of membership alternatives is acceptable to mundane law enforcement. The position of SCA Ltd is that a current membership card should be carried.

Note: The event insurance levy is charged by the insurance company and is a requirement of our current policy.

## **Other Relevant Documents**

SCA Ltd Constitution

## **Further Information**

For further information on the above policy, please contact the SCA Ltd Secretary by emailing [secretary@sca.org.au](mailto:secretary@sca.org.au) or by post to:

The Secretary  
Society for Creative Anachronism Ltd  
PO BOX 4160  
WESTON CREEK ACT 2611

## **Revision History**

Reviewed: 8 September 2015  
Reviewed: 9 November 2015  
Next Review: 1 May 2016