



# Society for Creative Anachronism Ltd (Australia)

Website: <http://www.sca.org.au/board> Email: [chair@sca.org.au](mailto:chair@sca.org.au) or [secretary@sca.org.au](mailto:secretary@sca.org.au)

## SCA Ltd Board Meeting: Agenda

Meeting date: 13 February 2018

Category	Description	Action Required
Attending:	Michele Le Bas (Chair), Ray Gleeson (Deputy Chair), Georgia Winter (Secretary), Tim Liersch (Treasurer), Simon Miller, Clem Avenell.	
Observers:	Daniel Dunbar (Kingdom Seneschal), Benjamin Smith.	
Meeting Start:	7.32pm (AEST)	
Apologies:	Kate Turley, David Beresford	7.32pm
Confirmation:	<b>Minutes of last meeting</b> Motion: That the minutes for the January 2018 meeting be accepted.	7.33pm Motioned: Simon Miller Second: Clem Avenell Abstain: Michele Le Bas, Georgia Winter. Failed to meet quorum, will be put to email vote.
Notification:	<b>Conflict of Interest Disclosures</b> Nil	7.35pm
Notification:	<b>Speaking as a Board Member / Environmental Scanning</b> Clem: was questioned about the Child Protection policy. He was advised that it is on the website. Simon was questioned by members of the populace about grievances and he supplied a brief guide. Tim was part of an Ableism discussion on Facebook. There was a discussion about lists and the process of vouching authorisations on the Lists FB page. No one was speaking as a board member. Daniel will discuss with Crown and will document what Lists does and advertise this as there is some confusion over marshalling duties.	7.38pm Daniel to discuss Lists vouching process with Crown, then document and publicise to membership
Report:	<b>Chair</b> Verbal report. We need to be aware of recent issues in the USA groups e.g. Caid hate symbols scandal, and what action we may need to consider here, to be discussed in more detail in the dedicated agenda item below.	7.56pm
Report:	<b>Secretary:</b> Verbal report. An ASIC reminder bill arrived but we never received the first one. Georgia thanks the people covering for her over the last few months while she was on sick leave. Jeff Nicholson has confirmed to Tim that he cannot locate the spare Post box key. Simon will draft a statutory declaration for Jeff so	7.57pm Simon to draft a Statutory Declaration and arrange for Jeff to complete

we can have it replaced.

Correspondence: Secretary

Report: **Treasurer** 8.02pm

Verbal report. Xero content for audit to be sent off this week. This financial year cash reserves increased by \$34,000 to \$398,000.

A new payment processor is available that may meet all our requirements. <https://squareup.com/au>

It integrates with POS so details are available. Needs a small trial.

Report: **Kingdom Seneschal** 8.07pm

Verbal report: Lots of little things have been happening. He asked if we have a budget as the Board? Answer: Not as such as we have a set number of recurring debts each year, e.g. insurance. These are also corporate not “kingdom” debts. Adrian Nichols has stepped down as head of the land council due to illness. A new head will need to be found. Asked about guidelines/policy for Seneschals when they become aware of possible criminal activities. Simon is integrating “aware of criminal activities” aspects into the bullying policy and will have a rough draft in a week.

Item: **Matters to be raised by Lochac Crown** Nil

Crown did not attend this meeting.

Item: **Recent events in USA affecting SCA affiliates (Michele)** 8:45

Michele has been emailing SCANZ to initiate discussions about a combined response. We have received two letters from members. International media coverage has been reasonably positive and balanced re: the SCA Inc response and decisions. We can review our policies and procedures to avoid similar issues here. We are already revising our Code of Conduct, developing a Corporate Mission Statement and working with the Kingdom Hospitaller, Brigid Costello, who has developed a statement about our diversity values. Our Mission statement was on hold while Michele was overseas and is now ready to be progressed and voted on. Ray forwarded the last email to reinstate the discussion. Ray to discuss minor changes to the diversity values statement with Brigid. Revised Code of Conduct to be reviewed by everyone and voted preferably by Friday. Michele to review and send Motion about the Mission Statement

Item: **Rowany Festival contract (Georgia)** 8:15

Not being on Easter is still a problem and some members may find it difficult to attend AGM at 5pm on a work day, but it was the best option available given the lack of public holidays and competing pressure on for time the weekend days. More people may access the online participation option this year. We have concerns over them jumping into a new 5-year contract without the Rowany Senate being consulted. We could advise Rowany that Festival may need better transparency. Previously we discussed with Jeremy Gregson having a BoD representative on the Festival Steering Committee. Georgia to query the terms of container removal should either party cancel the contract i.e. time for removal and requirements and also express our concerns about signing without Senate consultation. Ray to ask Jeremy about the outcome when he raised the suggestion of a BoD representative on the Festival

Steering Committee.

- Item:                   **AGM webcast, planning and communications (Ray & Simon)**                   8:30  
Ray asked to have GoToMeeting paid for two months instead of one, which gives us longer to advertise and provide support. Georgia and Michele to prepare announcement that the AGM date has changed and is during business hours.  
General support was given.  
Other AGM planning by Simon, he is working on it.
- Item:                   **Prospective candidate for Board membership (Michele)**                   9:10  
The potential Board member's application was discussed between him and the Board members.
- Item:                   **Motions passed by email since last meeting**                   9:52 For noting only  
Motion: That Joy Walker and Vicki Janelle Boyde be nominated as signatories for the registration of the Bordescros trailer.  
Motioned: Ray Gleeson  
Seconded: David Beresford  
Carried: 24 January 2018
- Item:                   **General Business**
- Next Meeting:        Tuesday 13 March, 7.30pm AEDT
- Meeting Close:      9:55 pm (ADEST)