



Society for Creative Anachronism Ltd (Australia)

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SCA Ltd Board Meeting: Public Minutes

Meeting held: 14 October 2019

Category	Description	Action Required
Attending:	Georgia Winter (Chair), Rob Aked (Deputy Chair), Benjamin Smith (Treasurer), Paul Adams and Lara Mucha.	
Observers:	Daniel Dunbar (Kingdom Seneschal),	
Meeting Start:	19:32	
Welcome and Apologies:	Apologies: Cat Colwell (Secretary) Acknowledgement of Country	
1.0 Notification:	No conflict of interests reported.	
2.0 Code of Conduct	This particular document did not require a complete rewrite, but needed to address specific as well as general feedback raised by Prolegis, as well as other aspects of the document for further consideration, including removal of jargon, assumed knowledge, reporting responsibilities, defined terms, and references to general principles that are not defined.	
3.0 In Camera Session		
4.0 Financial Statement Addendum	MOTION: To officially accept the addendum to the 2018 financial statements, and publish it on the Board website alongside the existing AGM2019 documentation. CARRIED.	Ben to publish to Pegasus/Announce/Website per usual channels
5.0 Chair's Report	Firstly, welcome to Paul who is joining us for his first meeting. We need to cast our minds to the 2010 AGM organisation. Last year was done by this was done by Rob; and I'd like to suggest Paul takes this on with Rob to guide him. We need to consider timing of the AGM given that there is no public holiday. We will aim for the 'usual' late afternoon on Friday, and talk to the Festival organisers so we are on the timetable early. I would like to thanks team for their efforts over the last couple of months. Finally, please be aware of East Kingdom	

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	events. Please avoid public speculation, and direct any queries to the East Kingdom gazette on Facebook.	
6.0 Treasurer's Report	<p>ASIC and ATO/ABR updates to add Paul as a Director were completed about a week ago.</p> <p>Although the report was submitted weeks ago, still waiting on the Industry Funding invoice from ASIC. Need to know AGM date 2020 soon to contact Butler Settineri and set up the audit timeline - they work to AGM date.</p> <p>Westpac Online Investing account. Now that we no longer own shares - do we want to close this account? The AML/ATF laws make share ownership a very onerous endeavour for a Public Company, particularly with so many Directors. All share trading (on behalf of ANY branch) effectively needs to be conducted centrally by the Board, so it may even be worth considering whether shares are something that might be worth NOT participating in as an organisation.</p> <p>Have not yet received Prolegis invoice (Cat has asked they send it directly to me)</p>	
7.0 Kingdom Seneschal's Report	Not much to report. Quarterly report is in, and the Warrant runs out in a few weeks.	
8.0 Speaking As A Board Member / Environmental Scanning	<ul style="list-style-type: none"> - East Kingdom as mentioned above. - Ben : Has had a request from a branch not to pay GST. - Lara : Request from Cat to look at Live Streaming again. Will post through email list. 	
9.0 Action Items	We seem to be mostly on top of these. I encourage everybody to review them.	
10.0 Other Board Business	Board meetings to stay at 7:30pm AEDST on the second Monday of each month – Paul is available at this time.	
11.0 Motions passed by email since last meeting (for noting only)	<p>MOTION: to adjust SCA Ltd membership fees effective 1 October 2019 to the following:</p> <ul style="list-style-type: none"> - Standard Membership to \$45.00 per year; - Dependent Minor Membership remaining at \$0.00 as part of a Family Membership; - Adult Event Membership to \$10.00 per event; - Minor Event Membership at \$5.00 per event; - Event Membership for SCANZ and SCA Inc members at \$0.00 per event. CARRIED. 	

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	<p>MOTION: That:</p> <ul style="list-style-type: none">- the meeting scheduled for 9 September 2019 will be cancelled, with administrative motions to be carried out of session; and- a special board meeting be held on 16 September 2019 to review the recommendations and outcomes of the consultation with ProLegis held in August 2019. <p>CARRIED.</p>	
	<p>MOTION: to appoint Paul Adams (Steffan Glaube) to the Board of SCA Limited as of October 1 2019, noting that Paul has already been sent out for commentary for this role.</p> <p>CARRIED.</p>	
	<p>MOTION: to reimburse Robyn Boyer \$216.18 for Registrar expenses. CARRIED.</p>	
	<p>MOTION: That the minutes for the August 2019 meeting be accepted as a true and correct record. CARRIED.</p>	
Next Meeting :	Monday, 11 November 7:30 (Sydney Local Time).	
Meeting Close	08:13pm.	