



Society for Creative Anachronism Ltd (Australia)

PO Box 4160, Weston Creek ACT 2611, Australia

ABN 13 117 403 648

Website: <http://www.sca.org.au> Email: chair@sca.org.au or secretary@sca.org.au

SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 12 October 2020

Category	Description	Action Required
Attending:	Rob Aked (Chair), Paul Adams (Deputy Chair), Cat Colwell (Secretary) Lara Mucha (Treasurer), Benjamin Smith.	
Observers:	Kellianne Anderson (Kingdom Seneschal)	
Meeting Start:	7:34pm	
Apologies:	Jeremy Gregson	
	Welcome and acknowledgement of country	
1.0 Notification:	Conflict of Interest Disclosures: None at outset of meeting. Benjamin Smith noted a conflict of interest during in camera discussion.	
2.1 In Camera		
3.0 Speaking as a Board member /environmental scanning	<i>Covered within other agenda item discussions.</i>	
4.0 Chair's report	The Chair reported that it had been a difficult month for many, and that the extended period of lockdown and pandemic stress was resulting in frayed tempers – but fortunate to have a good team during such a difficult period, noting the hard work being done by many.	
5.0 Secretary's report	The Secretary provided a brief update on discussions with the SCA's Insurance company regarding the allowability of digital sign-in forms and indemnities to reduce Covid-19 transmission risk. The Insurer has agreed that digital forms were acceptable, but noted that signatures provided must be "handwritten", though on-screen or scanned signatures are acceptable. The Secretary also noted that she followed up with the Brisbane City Council regarding the status of the Riverhaven lease, and that they would be posting original documents to be signed and returned.	
6.0 Treasurer's Report	The Treasurer noted that SCA Inc affiliation fees are now paid. The Board discussed that regular expenditure such as affiliation fees, ASIC fees, BAS and Registrar expenditure would be better handled as part of an annual budget to be approved by the Board to cover the entire year, with additional approvals needed if expenses exceeded approved amounts.	Lara to draft a 2021 cashflow budget to be reviewed and approved by the Board.
7.0 Kingdom Seneschal's report	The Kingdom Seneschal spoke to her quarterly report, noting the current review and redrafting of some kingdom laws including those pertaining to kingdom events and a move to biannual reports for Baronage. The Kingdom	

Seneschal also reported on substantial work underway in reviewing current dispute management processes.

The Kingdom Seneschal reported to the Board regarding the current in-person activity including the running of a NSW and WA event, and the planning towards Rowany Festival.

8.0 Motions
passed by email

MOTION: to pay SCA Inc the sum of USD\$3,516.00 for affiliation fees for 2019, as per the affiliation agreement between SCA Inc and SCA Ltd. This payment will be made from the SCA Ltd PayPal account to the SCA Inc PayPal account.

Next Meeting: Monday, 09 November 7:30 (Sydney Local Time).

Meeting Close 08:56pm.