



SCA Ltd Board Meeting: Public Minutes Meeting held: 9 March 2020

Category	Description	Action Required
Attending:	Georgia Winter (Chair), Rob Aked (Deputy Chair), Cat Colwell (Secretary), Benjamin Smith (Treasurer), Paul Adams and Lara Mucha.	
Observers:	Kellianne Anderson (Kingdom Seneschal)	
Meeting Start:	7:30pm	
Welcome and Apologies:	Acknowledgement of Country	
1.0 Notification:	Conflict of Interest Disclosures: None.	
2.1 In Camera		
3.1 AGM	Everything on track - notice went out in March Pegasus. Kellianne may not be at AGM.	
3.2	Motions on executive Motion: that the SCA Ltd, Australia Board accept the following nominations for 2020 AGM Executive Positions: 1: Robert Aked, for Chair. CARRIED 2: Paul Adams, for Deputy Chair. CARRIED 3: Cat Colwell, for Secretary. CARRIED 4: Lara Mucha, for Treasurer. CARRIED	
3.3	Constitution The Board discussed whether it would be preferable to split the proposed changes into multiple resolutions to avoid any issues on the day.	
4.0 Registrar update	MOTION: to approve the SCA Ltd updated membership form, and associated statutory declaration, for publication on the Registrar website. CARRIED The Board discussed the report provided by the Registrar, including the related policy question for the Board – when someone turns 18, does their current free membership expire, and they have to start paying from that date? Further review on this and also the draft Registrar duty statement provided held over until after the AGM.	
5.0 Chair's report	Chair spoke briefly about activities since the last meeting, and preparations needed for the AGM.	

- 6.0 Secretary's report
- Secretary spoke briefly to her report:
Since the last meeting, major activities have been in the following areas:
- Member consultation on the Constitution changes, and in response to the publication of the updated Code of Conduct, and Live Streaming trial, which has been very time consuming.
 - Assistance with the Festival budget reporting.
 - Website issues – Kingdom Web minister has assisted with correcting some issues, and will be taking a more active role in the Board website.
 - Arranging Officeworks credit access for Registrar.
 - Discussions with Play By The Rules regarding best practice membership protection policies and procedures in sports organisations.
 - Metal Weapons fighting at Festival insurance question - comments to be made on Wednesday/Thursday so that it can be progressed.

- 7.0 Treasurer's Report
- Treasurer spoke to his report:
- Audit goes well - requested documents were completed and submitted to them, we're now just waiting to hear back with any further questions.
 - Audit delays - financial reports delayed, won't be available until after AGM publication date.
 - Audit questionnaire to be received today or tomorrow.
 - Have not been able to get an appointment with a Westpac business banker as yet - the one I contacted was being very difficult. I've tried to get in contact with the same one we dealt with last time who gets that we're not all in the same state, but she has not yet responded.

MOTION: To approve the Registrar's submitted annual budget of \$2229.66 for 2020, and to authorise the Treasurer to approve payments to Officeworks for the items and amounts scoped in this budget up to a total of \$2300 for the calendar year.

CARRIED

- 8.0 Kingdom Seneschal's report
- Kingdom Seneschal provided a verbal report regarding group progressions.

- 9.0 Speaking as a Board Member/Environmental Scanning
- The Board discussed environmental scanning in regards to the Covid 19 crisis, especially in regards to event cancellation concerns.

Rob: Contacted by member re issue in Drachenwald.

Cat: Offences of a particular nature from a non SCA participant - posted publicly on an SCA member's wall.

- 10.0 Minutes of the last meeting
- MOTION:** That the minutes of the previous meeting be approved as a true and complete record of the meeting.

CARRIED

12.0 Other Board Business **MOTION:** to amend the published minutes of the March 2019 Board meeting to reflect that Simon Miller was not present.
CARRIED **Cat** to amend published minutes with explanatory note.

12.1 **Leases/Assets/Contracts**

- Ynys Fawr Lease - for later review.
- Riverhaven Lease - has been posted. To be followed up.

13.0 Motions passed by email **MOTION:** To release the Draft 2020 SCA Ltd Australia Constitution to members for commentary and feedback.

Next Meeting: Monday, 06 April 7:30 (Sydney Local Time).

Meeting Close 08:48pm.