



Society for Creative Anachronism Ltd (Australia)

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SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 08 February 2021

Category	Description	Action Required
Attending:	Rob Aked (Chair), Paul Adams (Deputy Chair), Cat Colwell (Secretary) Lara Mucha (Treasurer), Benjamin Smith, Jeremy Gregson	
Observers:	Kellianne Anderson (Kingdom Seneschal)	
Meeting Start:	7:30pm	
Apologies:	None.	
	Welcome and acknowledgement of country	
1.0 Notification:	No known conflicts of interest	
2.0 In Camera		
3.0 AGM	<p>The Board discussed tasks in the leadup to the SCA Ltd AGM to be held on April 18 at 12pm AEST.</p> <p>The following nominations for SCA Ltd Board Executive positions were made and noted by the Board.</p> <p>Chair: Rob Aked Dep Chair: Paul Adams Secretary: Jeremy Gregson Treasurer: Lara Mucha</p> <p>The Chair noted that with existing Board vacancies, as well as Benjamin Smith due to complete his term at the upcoming AGM, that nominations Will be a success if we have a couple new board members</p>	Paul to provide task list and draft AGM correspondence to members.
3.1 Advertising	<p>The Secretary shared a draft advertisement for Board member applications, which the Board agreed was suitable for release. The Board discussed various members in different groups as possible candidates, noting that candidates from states not currently represented on the Board would be a positive addition.</p>	Cat to send advertisement to Lochac Announce and Lochac Facebook group
4.0 Square/Xero integration	<p>The Board discussed the proposal for the ongoing handling of the Square/Xero integration within the Masonry, noting that it was good to have planning in place to ensure it was managed sustainably for the long-term.</p> <p>MOTION: To ratify the proposal provided by Benjamin Smith for management of Square/Xero integration going forward within the Masonry remit.</p>	

CARRIED

5.0 Xero access The Board noted the appointment of Lochac Deputy Exchequer (Australia) and ratified the provision of access to financial systems and records.

MOTION: To ratify the appointment of Tim Moore to Deputy Exchequer (Australia) including financial access for Xero, bank accounts, and other financial records as necessary.

CARRIED

6.0 Speaking as a Board member /environmental scanning The Board noted the unfortunate but necessary decision to cancel Rowany Festival for 2021, and the Branch's negotiations for a positive cancellation outcome with the site and other suppliers.

7.0 Kingdom Seneschal Report The Kingdom Seneschal spoke to her report, noting:

- a request for the resurrection of a dormant College in Adelaide;
- Kingdom officer recruitment needed;
- information gathering underway with branch Seneschals for event and attendee information to assist with insurance review;
- the confirmed upcoming Crown events, as well as discussions underway regarding future Crown events;
- a focus Kingdom Officer deputies;
- the continued positive discussion regarding a possible future New Zealand Principality.

[CONFIDENTIAL The Kingdom Seneschal also reported on a very productive trip to Perth, and useful face-to-face discussions to resolve historic and current personal conflicts – noting a gradual process, but that progress was being made.]

8.0 Update on in person activity The Kingdom Seneschal provided a brief update on the continued return to in person activities in most branches, noting a high level of responsible risk management.

9.0 Chair's report The Chair noted recent positive activities including the successful Crown event.

10.0 Secretary's report The Secretary provided a report on recent correspondence, noting some continued confusion about the nature of Public Liability insurance and what would be covered by SCA insurance. **Cat** to update the historic SCA Ltd Insurance advice document.

11.0 Treasurer's Report The Treasurer reported on the progress of the 2021 audit. She noted that all was well underway and on track. **Ben** to circulate previous Director bios for updating.

MOTION: To pay \$2050 to the ATO for the 2020 Quarter 4 BAS outstanding balance.

CARRIED

[CONFIDENTIAL Within the In Camera session the Board discussed the finance matter involving Karra Corkery and noted for minuting the

conclusion of repayments of money owed to the branch – all money now received.

The Board further discussed longer term repercussions and agreed that financial handling by this person in future was not in the best interest of the SCA.

MOTION:

To apply a permanent sanction to Karra Corkery against any financial administration including cash handling, and delegating to the Kingdom Seneschal the sending of a written communication advising of this fact.

CARRIED]

[Kingdom Seneschal to advise recipient of permanent administrative sanction.]

12.0 Minutes of the last meeting

The Board approved the minutes of the previous meetings as true and complete records.

MOTION: That the minutes of the November 2020 meeting be approved as a true and complete record of the meeting.

CARRIED

MOTION: That the minutes of the January 2021 meeting be approved as a true and complete record of the meeting.

CARRIED

13.0 Other Board business

Cat noted that she had not yet received the Riverhaven lease paperwork for re-signing but would follow up.

14.0 Motions passed by email

MOTION: To refund member [Suzanne Kent] \$90 of her membership fees (originally paid 30/01/21, overpayment).

CARRIED

MOTION: That the Board accepts the event variation request provided by Stegby for the “Red and White” event to be held on 13 February 2021.

CARRIED

MOTION: That the financial warning letter drafted by the Corporate Treasurer and circulated by email be sent [to Karra Corkery].

CARRIED

Next Meeting:

Monday, 08 March 7:30 (Sydney Local Time).

Meeting Close

08:45 pm.