



Society for Creative Anachronism Ltd (Australia)

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SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 19th July 2021

Category	Description	Action Required
Attending:	Rob Aked (Chair), Paul Adams (Deputy Chair), Jeremy Gregson (Secretary) Lara Mucha (Treasurer), Katherine Rowell, Cat Colwell	
Observers:	Penny Wright (Acting Kingdom Seneschal), Kellianne Anderson (Kingdom Seneschal)	
Meeting Start:	7:30pm	
Apologies:	None.	
	Welcome and acknowledgement of country	
1.0 Conflict of interest disclosures:	No known conflicts of interest	
2.0 In camera		
3.0 Speaking as a Board member	<p>Katherine noted that a Rowany event was cancelled after lockdown made it impossible for the Crown to attend.</p> <p>Penny – When following a social media thread discussing Society governance, where there was a general feeling that the current framework is confusing and too hard, she commented that there was work underway to clarify/streamline it (referring to the Governance Uplift project). There was positive response, and multiple volunteers to participate.</p>	
4.0 Updated COVID-19 Response Plan	<p>Chair spoke in favour, invited other views.</p> <p>Cat felt the revised plan was good, but only if accepted in conjunction with the proposed risk approval process.</p> <p>Paul spoke in favour, Katherine expressed concerns about the BoD having too intrusive a role overseeing administrative details.</p> <p>There was discussion about interpretation of requirement for P2 masks, with the conclusion that the underlying message is always to follow the local rules.</p>	
4.1 Risk management policy	<p>Rob spoke re Risk management policy – happy with it as a draft, give it back to Gib. Re risk in general – it’s about unexpected outcomes, not always negative. Jeremy noted that the risk policy could only be</p>	Action item – Jeremy to work with Gib on developing the

applied if there were definitions of the different levels of risk, and delineation of who could sign off on what. Member feedback on the application of the policy would be essential.

risk management policy to the point of release for comment.

Agreed need for templates for different sizes/types of events. Lara suggests kingdom levy as tool for identifying larger events. Cat – need exemplars to show right amount of assessment for fighter practice or generic feast.

Cat pointed out that our insurance entitles us to a given amount of time from their lawyers to review our risk assessments.

MOTION: That the updated Covid-19 response plan be approved, applying to events that apply the risk assessment based event approval process; and that the Board authorises Jeremy to release the draft SCA Ltd risk management process for commentary once changes are made.

4.2 Amendments to Marshal's COVID inspection req'ts

The Board noted the correspondence from the Earl Marshal regarding armour inspection requirements under the current COVID plan

MOTION: That the Australian COVID inspection requirements be amended to remove the time limit, and to update the heading to remove explicit reference to the current pandemic.

4.3 Event variation requests

MOTION: That the event variation for the St Florian Championship and Anniversary celebration be approved

MOTION: That the event variation for the September Spring Coronation tournament be approved.

5 Governance uplift proposal

The Board reviewed and endorsed the updated draft project proposal.

MOTION: That the Governance Uplift project proposal be endorsed.

6 Kingdom Seneschal's report

Kingdom Seneschal's report – the KS provided a brief verbal report.

7 Chair's report

The Chair provided a brief verbal report

8 Secretary's report

The Secretary provided a brief verbal report

9 Treasurer's Report

The Treasurer provided a brief verbal report.

For noting: Corporate to pay Bordescros \$15 from monies that were paid to the corporate account that was meant to be paid into Bordescros.

10 Minutes of last meeting MOTION: That the minutes of the June meeting be approved, noting the typo in one agenda item.

10.1 Motions passed out of session MOTION: That the event variation request for St Florian's Knights of the North tournament be approved.

MOTION: That the event variation request for Riverhaven Fencing Fest 2021 be approved.

MOTION: That the amendment to the event plan for Aneala Midwinter be approved.

11 Other Board business None

Next Meeting: Monday 9th August, 7:30pm

Meeting Close 09:40 pm.