



Society for Creative Anachronism Ltd (Australia)

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SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 14th November 2022

Category	Description	Action Required
Attending:	Paul Adams (Chair), Katherine Rowell (Deputy Chair), Jeremy Gregson (Secretary)	
Observers:	Bill Dabbs (Kingdom Seneschal)	
Meeting Start:	6:30pm	
Apologies:	Tam Hovenga, Tegan Brinkman	
	Welcome and acknowledgement of country	
1 Conflict of interest disclosures:	No conflicts of interest were identified	
2 Minutes of the previous meeting	MOTION: That the minutes of the last meeting be accepted Paul is still trying to get more details about what the issue with refunds was, that was the subject of a complaint. Jeremy has confirmed that a standard note about not attending events when sick could be added to event notifications. The Board agreed he should get that done. Kingdom Seneschal has chased group seneschals about expiring warrants, a lot of cleaning up done. The issue of the second PO box key has probably solved itself	ACTION on Paul to check RH baronial minutes for more details about refunds issue. ACTION on Jeremy to get text added to event notifications.
3 In camera	[Redacted]	
4 Speaking as a Board member / Environmental Scanning	The new B&B for Rowany are active, seeking input, pushing things along, good to see.	
5 Kingdom Seneschal's report	There was discussion about the need to continue with a dedicated COVID response plan. The consensus was that the existing plan should be retained for another six months, before review. The Kingdom Chirurgeon was admitted to the meeting at 6:57pm, and confirmed that the Kingdom Chirurgeon's Handbook would benefit from updating, to include reference to covid. She was then excused. Jeremy asked for the splash message on the Kingdom Calendar announcing a return to face to face activities to be removed. Paul asked that the KS look for opportunities to update any relevant procedures to include covid safety considerations. The office of Kingdom Covid Marshal will be retired. The new Kingdom Exchequer is ready for appointment, pending endorsement by SCANZ and the Board.	

MOTION: That the appointment of Louise Armstrong as Kingdom Exchequer be endorsed

The next reporting cycle begins shortly.

6 Asset Policies Review

This item was held over in the Treasurer's absence.

7. Background check procedures review

This project is continuing.

8 Chair's report

Paul is working on a background project around training, and will present a paper to the board for consideration shortly.

9 Secretary's report

The Secretary advised that the Board of Directors of the SCA Ltd had discussed the proposed amendment to the Australia-US affiliation agreement at their October 26th meeting, and rejected the proposal. It is their feeling that the SCA is not ready at this time to consider alternative means of selecting Crown.

Action on Paul to inform the Crown of the outcome, and include it in his next Pegasus column.

9 Treasurer's report

The treasurer was not present. The Chair indicate a written report would be circulated.

10 Other Board business

There was discussion about whether the 2023 Annual General Meeting should be a hybrid meeting, or purely held online. It was agreed that this should be an agenda item for the next board meeting.

Jeremy proposed that the board seek nominations for candidates to fill casual director vacancies. We could accept nominations from any State or Territory at the moment. It was agreed that the Chair could include this in his next Pegasus column.

Next Meeting:

12th December, 6:30pm AET

Meeting Close

7:10 pm.