



Society for Creative Anachronism Ltd (Australia)

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SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 13th February 2023

Category	Description	Action Required
Attending:	Paul Adams (Chair), Jeremy Gregson (Secretary), Tam Hovenga (Treasurer), Tegan Brinkman	
Observers:	Bill Dabbs (Kingdom Seneschal) [left the meeting at 6:45], Kellianne Anderson (Acting Kingdom Seneschal), Alex Selth [from 7:10 pm]	
Meeting Start:	6:41pm	
Apologies:	Katherine Rowell	
	Welcome and acknowledgement of country	
1 Conflict of interest disclosures:	No conflicts of interest were identified	
2 Minutes of the previous meeting and actions arising	<p>MOTION: That the minutes of the previous meeting be accepted.</p> <p>Follow-up on actions from previous meeting.</p> <p>Next board meeting to be advanced a week to allow for AGM preparation to align with schedule for advertising board vacancies.</p>	<p>ACTION: Tam to find a group to trial registering assets in Xero.</p> <p>ACTION: Jeremy to complete action checking child safety policy.</p> <p>ACTION: Paul and Tegan to liaise regarding AGM planning.</p>
3 In camera	[redacted]	
4 Speaking as a Board member / Environmental Scanning	Nil	
5 Correspondence received	<p>The board discussed the proposed changes to rapier rules with the Kingdom Rapier Marshal. They confirmed their interpretation of the changes, and endorsed the attached risk assessment.</p> <p>Communications about the changes would be important. It was noted that the changes were being proposed as trial, to be reviewed after two years, and not permanent unless the review was positive.</p> <p>MOTION: That the proposed changes to the rapier rules be approved.</p> <p>The Board reviewed correspondence from the Seneschal of St Monica on the subject of DEI officers and policy for Lochac. Jeremy asked how the group level DEI officer role would relate to the existing Hospitaller</p>	

role. Bea explained that this was something she was planning to address through a workshop to define the role – this was a project she'd planned to begin in January, but which has been delayed. Tam and Tegan both noted the need for a clear plan and goal, to avoid the office being seen as a token gesture. Jeremy noted that we have no existing measures of how different groups are represented in the kingdom. Alex provided perspective on how DEI is perceived at the college level. There was discussion about how the issue overlaps with the issue of alternative crown selection processes, physical accessibility at events and acceptance of other cultures.

ACTION: Jeremy to draft a response to the Seneschal of St Monica.

Bea spoke about her goals for the workshop process to review DEI role requirements, and the Board expressed support in principle for the project.

ACTION: Paul to contact Alaiane and Safiya re sub-committee formation.

The Board reviewed progress on the formation of a sub-committee for assessing support for alternative methods of selecting Crown. Paul noted that he needed to carry forward his action for bringing Alaiane and Safiya up to speed on conversations so far. Bea drew the Board's attention to work done in NZ regarding crown selection for a principality. The US Board's handling of correspondence was discussed. Jeremy volunteered to act as the Australian Board's representative for the sub-committee.

ACTION: Jeremy to make contact with SCANZ and Crown, and start formation of sub-committee.

6 Kingdom Seneschal's report

The Chair thanked Bill for his work as Kingdom Seneschal.

7 Asset Policies Review

The Board noted that the existing Financial Policy requires assets to be depreciated, while the existing Assets policy does not. There was discussion about which should be changed to make the two align. MOTION: That the Financial Policy be updated to remove the requirement for assets to be depreciated.

ACTION – Tam to put a pack together for some group to play with assets in Xero.

8. Data policy

This item was carried forward to the next meeting.

9 Chair's report

The Chair provided a brief verbal report.

10 Secretary's report

The Secretary noted that another two people in Victoria have asked about the legality of hanging a sword on their walls.

11 Treasurer's report

MOTION: That the SCA reimburse Tam Hovenga the sum of \$175.00 for Square subscription services.

Following a discussion about the need for a Board motion to approve writing off an expense of \$5, it was agreed that the Treasurer should be delegated to handle small write-offs.

ACTION on Tam to make edits to Financial Policy, removing reference to depreciation and including delegation for Treasurer and Exchequer.

MOTION: That the Financial Policy be amended to grant delegation to the Treasurer and Exchequer for the write-off or reconciliation of amounts up to \$50, with the Board to be informed after the event.

Accounts are nearly ready for annual review. Tam had a meeting with the accountants, will try to get everything sorted by mid-March, currently looking good.

12 Other Board business

Jeremy informed the Board that the Masonry team have been battling with problems caused by our current web server hosts, and flagged the possibility of a need to spend money on additional services in the near future. No action required at this time. The Board expressed their support and thanks for Masonry's collective efforts, and asked Jeremy to convey their thanks to the Masonry Deputy.

The Board reviewed the proposed land rental for Okewaite.

MOTION: That the proposal for Okewaite and Politarchopolis to rent land at Berrima be approved.

Alex asked about privacy statements relating to data collection, particularly in the context of the rapier rule trial, and was advised that the Board strongly supported the inclusion of a privacy statement wherever someone is collecting data.

Bea drew the Board's attention to a request for the Canton of Lightwood to be closed, supported by the Barony of Ynys Fawr and the Kingdom Seneschal, which requires Board sign-off.

MOTION: That the dissolution of Lightwood be approved

Bea advised that Torlyon is no longer dormant, it is fully active again.

14 Motions carried out of session Nil

Next Meeting: 6th March, 2023 6:30pm AET

Meeting Close 8:47 pm.