



Society for Creative Anachronism Ltd (Australia)

PO Box 4160, Weston Creek ACT 2611, Australia

ABN 13 117 403 648

Website: <http://www.sca.org.au>

Email: chair@sca.org.au or secretary@sca.org.au

SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 6th March 2023

Category	Description	Action Required
Attending:	Paul Adams (Chair), Katherine Rowell (Deputy Chair), Jeremy Gregson (Secretary), Tam Hovenga (Treasurer), Tegan Brinkman	
Observers:	Kellianne Anderson, Andrew Ross-Gowan (Acting Kingdom Seneschals)	
Meeting Start:	7:00pm	
Apologies:	None	
	Welcome and acknowledgement of country	
1 Conflict of interest disclosures:	No conflicts of interest were identified	
2 Minutes of the previous meeting and actions arising	MOTION: That the minutes of the previous meeting be accepted <ul style="list-style-type: none">• Tam will defer finding a group to trial registering assets in Xero until after the reports are complete in May.• Reeves will be asked to start including money owed in their reports after AGM.• Paul's notes not yet finalised.• Edits to Financial Policy, removing reference to depreciation and including delegation for Treasurer and Exchequer, to be completed.• Jeremy confirmed that SCANZ have nominated their secretary for the sub-committee, and he has made contact with Crown.	
3 In camera	[redacted]	
4 Speaking as a Board member / Environmental Scanning	<p>The board congratulated the new Baron and Baroness of Politarchopolis on their elevation, and noted that having three candidates for kingdom seneschal was an excellent situation.</p> <p>There was discussion about the legal/operational implications of having memberships that last less than twelve months, and how these would work with mundane corporations law for the purposes of voting rights, and insurance for the purposes of calculating head count for the premium. That led to discussion about the option of paying for newcomers' event membership at demos as a marketing strategy.</p> <p>Discussion about competing insurance companies, and how metal weapons and larp groups are insured, and how that compares with our current policy. Jeremy noted that it was the right time of year to be testing the insurance market again.</p> <p>The board discussed the potential for multi-year memberships, and how the insurance indemnity could be managed in that case. There</p>	Action: Jeremy to add multi-year memberships to the agenda for the next board meeting.

was considerable interest, tempered by consideration of the accrual accounting implications.

- 5 AGM planning** The board reviewed key dates leading up to the AGM, comparing a checklist from previous years with 2023. Paul has contacted Pegasus about having a notice in the March edition. There was discussion about whether apologies are needed for an AGM, and about probable maximum number of attendees for a Zoom meeting, consensus that it is unlikely to exceed 100 people. Discussion about whether the financial report will be audited in time for circulation. In order to fit another board meeting around festival and member's external commitments, the board agreed to schedule a meeting for March 27th. Action: Jeremy to prepare an updated version of the timeline for events prior to an AGM.
- 6 Kingdom Seneschal's report** Applications for a new kingdom seneschal are closing now, and commentary will begin in the next few days. Other than that, the joint acting kingdom seneschals gave a brief verbal report, confirming that it has been a peaceful month.
- 7 Chair's report** The chair gave a brief verbal report. The kingdom exchequer has asked for input on financial process and feedback on the reeves' handbook. Tam volunteered to act as the board's representative. Action: Paul to advise Helouys that Tam would be the board's delegate for reviewing reeves' policy.
- 8 Secretary's report** The secretary gave a brief verbal report. There has been no correspondence received this month.
- 9 Treasurer's report** Tam advised that she needs a report on new members per month for the financial report, and Jeremy advised that it was available through the registry. She's working through questions from the auditors, and will be forwarding them to others where necessary.
- 10 Other Board business** The board members whose terms in office continue past the coming AGM discussed roles on the executive committee.
- Next Meeting:** 27th March, 2023 7:00pm AET
- Meeting Close** 8:19 pm.