



Society for Creative Anachronism Ltd (Australia)

PO Box 4160, Western Creek ACT 2611, Australia ABN 13 117 403 648

Website: <http://www.sca.org.au/board> Email: chair@sca.org.au or secretary@sca.org.au

Notice of Annual General Meeting

Time: 2:30PM, AEST, Sunday 30th April 2023

Method: Zoom conferencing link

[CLICK HERE TO REGISTER FOR THE MEETING](#)

Zoom AGM Guide

Agenda

1. Welcome and apologies

2. Chair's Report

To note the Chair's report.

3. Treasurer's presentation of Financial reports

To note the Financial Report, Directors' Report and Auditor's Report for the financial year ended 31 December 2022.

4. Minutes from the 2022 Annual General Meeting

To accept the minutes of the 2022 Annual General Meeting as a true and correct record.

5. Correspondence addressed to the AGM

6. Election of Company Directors

Members should note that no more than two (2) directors may be appointed to the board concurrently from any State or Territory. There is currently one (1) vacancy for a director from New South Wales. The nominee from NSW receiving the highest numbers of votes will be appointed.

a. Appointment of Director

To declare Alex Selth (ACT) as duly elected in accordance with clauses 29 and 30 of the SCA Ltd Constitution.

b. Appointment of Director

To declare Rachel Horne (ACT) as duly elected in accordance with clauses 29 and 30 of the SCA Ltd Constitution

c. Appointment of director

To declare Jasmin Price (NSW) as duly elected in accordance with clauses 29 and 30 of the SCA Ltd Constitution.

7. Appointment of the SCA Ltd Executive

To appoint to the Executive Board Katherine Rowell as Chair, Tam Hovenga as Treasurer and Tegan Brinkman as Secretary, in accordance with clause 27 of the SCA Ltd Constitution.

8. General business

9. Close of meeting

10. Details of next Annual General Meeting

Notes to Notice of Annual General Meeting

This information forms part of the Notice of Annual General Meeting (AGM).

1. A Member who is entitled to attend and cast a vote at the 2023 AGM may appoint a person as the Member's proxy to attend and vote on behalf of the Member at the AGM.
2. A proxy form is included with this Notice of AGM.
3. An appointed proxy is not required to be a Member of the SCA Ltd.
4. Where a proxy appointment is signed by a Member's attorney, the original of the power of attorney or a certified copy of the power of attorney must accompany the proxy appointment.
5. Proxy appointments for the 2023 AGM must be received by 02:00pm AEST Sunday 23rd April 2023.
6. A proxy form may be lodged with the SCA Ltd via email to chair@sca.org.au
7. A proxy has the same rights as the Member to speak at the AGM, to vote (but only to the extent allowed in the appointment) and to join in a request for a poll.
8. A proxy appointment may direct the proxy on how they are to vote on a particular resolution. If it does:
 - a. the proxy is not required to vote on a show of hands, but if the proxy does, the proxy must vote in accordance with the direction provided;
 - b. if the proxy has two or more appointments that specify different directions, the proxy must not vote on a show of hands;
 - c. if the proxy is the Chair, the proxy must vote on a poll, and must vote as directed by the proxies received and where not directed how to vote will vote in favour; and
 - d. if the proxy is not the Chair, the proxy is not required to vote on a poll, but if the proxy does, the proxy must vote in accordance with the direction provided.
9. Members with questions about any aspect of the AGM (including the appointment of proxies) may contact Jeremy Gregson, Company Secretary, by email secretary@sca.org.au

Explanatory notes to the Agenda of the Annual General Meeting

Item 2: Chair's Report

The Chair's report may be accessed via: <https://sca.org.au/wp-content/uploads/2022/04/Chairs-report.pdf>

Item 3: Financial Report

The Company's Financial Report, which includes the Directors' Report and the Auditor's Report, for the financial year ended 2022 may be accessed online through the Company's website at: [LINK](#)

During this item of business, members will have a reasonable opportunity to ask questions and make comments on the Company's Financial Report, including the Directors Report and the Auditor's Report, and the business and management of the Company generally.

Item 4: Minutes from the 2022 Annual General Meeting

The draft minutes from the 2022 SCA Ltd Annual General Meeting can be accessed here: <https://sca.org.au/wp-content/uploads/2022/04/2021-SCA-Ltd-AGM-Minutes-Draft.pdf>

Only members who were in attendance at the previous AGM can vote to accept the minutes.

Item 5: Correspondence addressed to the AGM

Any correspondence addressed to the AGM may be provided by email to secretary@sca.org.au no later than 02:00pm AEST Sunday 23rd April 2023.

Item 6: Appointment of Company Directors

Candidate statements for election to the Board for Jon Grotto, Rachel Horne, can be accessed at: [LINK](#)

Qualifications for all continuing Board Directors may be seen within the Directors Report provided within the Financial Report.