



# Society for Creative Anachronism Ltd (Australia)

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## SCA Ltd Board Meeting: CONFIDENTIAL Minutes Meeting held: 17<sup>th</sup> July 2023

Category	Description	Action Required
<b>Attending:</b>	Katherine Rowell (Chair), Tegan Brinkman (Secretary), Bronwyn Adams	
<b>Observers:</b>	Ray Gleeson (Kingdom Seneschal)	
<b>Meeting Start:</b>	7:pm	
<b>Apologies:</b>	Tam and Rachel	
	Welcome and acknowledgement of country	
<b>1 Conflict of interest disclosures:</b>	No conflicts of interest were identified	
<b>2 Minutes of the previous meeting and actions arising</b>	<b>MOTION:</b> That the minutes of the previous meeting be accepted <ul style="list-style-type: none"><li>Edits to Financial Policy – ongoing action (progress?)</li><li>Multi-year memberships – ongoing review</li><li>Notice about the pennsic trailer</li><li>Finalisation of crownination funds 2021</li><li>Review of companion card policy - ongoing</li><li>Non-member fee inconsistency in documents</li><li>Notice was sent to reiterate the boards position on events and multi group events - completed</li><li>Notice about boards position on mingling of funds</li><li>Notice sent to innus 4 about zeller – complete</li><li>Live streaming trial – waiting on pauls survey and documentation – ongoing</li><li>Livestreaming trial update to website – complete</li><li>Transfer of guardianship form upload to website - complete</li></ul>	Accepted Tam to continue Kitty to follow up the multi year membership and discuss implementation of it Kitty to write notice to pennsic trailer Tam to complete finalisation of crownination 2021 Tegan to continue and reach out to person who wanted to do commentary Kat to complete review of inconsistency in documents Tam to complete letter of boards position of co-mingling of funds Live streaming ongoing Livestreaming trial
<b>3 In camera</b>	None disclosed	

- 4 Speaking as a Board member / Environmental Scanning** None disclosed
- 5 chairs report** Brief report given  
Chat with Richard all is going well moved agm to later in the year
- 6 Kingdom Seneschal's report** Kingdom historian position now filled, sanction guide to be completely rewritten as the legal changes in NZ voids crown ability to arbitrarily banish, natural process ie investigation is now required by law. Banishing from sight may still be able to be done however review is necessary. Review documents to be given to a number of people alteration to governing documents
- covid guide being updated changes to infectious disease policy rather than specific to covid about a month away
- crown event documents being updated
- new senishals and earl marshals coming in
- 7 Secretary's report** The secretary gave a brief verbal report.  
Correspondence included issue with waterworks invoice being sent to wrong email, been delt with.  
Tanisha smith sent an excel document that wasn't openable has yet to respond.  
Storage unit for innilgard cost \$400 – no formal ok needed from the board.
- 8 Treasurer's report** No report necessary. speak to Roland for square - sorted out.  
Eloise needs to organise meeting with.
- 9 Other Board business** Alternative crown committee trying to get the group together to start discussion.  
sca board webpage financial reports has been updated  
association insurance been paid
- 10 motions out of session**
- Next Meeting:** 21st August, 2023 7:00pm AET
- Meeting Close** 7:45 pm.

### Actions to be completed

<b>All:</b>	
<b>Chair:</b>	Kitty to follow up the multi year membership and discuss implementation of it Kitty to write notice to pennsic trailer Kat to complete review of inconsistency in documents
<b>Secretary:</b>	Tegan to continue and reach out to person who wanted to do commentary
<b>Treasurer:</b>	Tam to complete finalisation of crownination 2021 Tam to complete letter of boards position of co-mingling of funds

<b>Kingdom seneschal:</b>	
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