



Society for Creative Anachronism Ltd (Australia)

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SCA Ltd Board Meeting: PUBLIC Minutes Meeting held: 19 December 2023

Category	Description	Action Required
Attending:	Katherine Rowell (Chair), Bronwyn Adams, Rachel Horne, Alex Selth	
Observers:		
Meeting Start:	7:11pm	
Apologies:	Tegan Brinkman (secretary), Tam Hovenga (treasurer), Ray Gleeson (kingdom Seneschal)	
	Motion to officially welcome Alex to the board and thank Branwyn for her time and work.	
1 Conflict of interest disclosures:	No conflicts of interest were identified	
2 Minutes of the previous meeting and actions arising	Minutes from last meeting – needs review	
	Edits to financial policy – ongoing	Tam- continue financial policy review
	Concussion syndrome	Alex assigned, with the intent to follow proposal in email to Katherine. He will put a call out for relevant people to assist him and form a committee.
	Gin gin lease- update	
	Clarification on who was to follow up with lawyer in regards to the gin gin lease. Discrepancy between last minutes draft and kats recommendation	Clarification from Tegan is needed on who was to follow up with the lawyer
	Crossbow club	Tegan to confirm which version was the final then

Rachel and Alex updated the letter. Kat is happy with it, need to confirm a final and then send out.

motion for its approval and send out

Update weapons description on website
Katherine followed up today, Gomez clarified, and Katherine will continue to follow that up. Perhaps need a lawyer's attention?
Invoice for NDIS member

Kat to follow up

Tam to confirm action

Code of conduct-Pegasus
Katherine did note to Pegasus - Reminder to people of where to find Pegasus and to be nice to each other at events. Closed.

Code of Conduct- event improvements
Katherine- needs to refresh her memory and deal with it.
Need to ensure stewards have code of conduct at events.

Kat to follow up with Tegan to find out details on whose task this was

Alternative crown
Ongoing. Need to come up with a poll?

Everyone to read over and provide feedback

Record storage in Dropbox
Not enough information on whose task this was
Armoured and siege manuals update
Katherine and Kingdom earl Marshal had discussion. Unsure if any changes require legal advice. Alex – US adopted changes to their society standard armour and siege standard. For us changes can't be made until they have gone through the whole process. If ppl want it, we either put forward draft changes to go to Seneschal, Gui, Crown, Risk, and Board, until then, they are not adopted. Katherine – our mundane law overrides it anyway

Follow up with tam

3 In camera [Redacted]

4 Speaking as a Board member / Environmental Scanning Poll for Rowany festival fighter auction date change – causing active discussion etc particularly among lists and timetable officers. We will watch the space to see how it goes.

- 5 chairs report** Pretty quiet. Just following up things that have been missed. Meeting with Josie didn't happen, needs to be rescheduled (will be held 8/1/24).

- 6 Kingdom Seneschal's report** None given apologies given

- 7 Secretary's report** Nothing noted apologies given

- 8 Treasurer's report** Nothing given apologies given

- 9 Other Board business** Food safety changes – KS looked at it. Legislative/Gov change so Katherine will put an it's for the Board. Alex agreed with Gomez and thinks it doesn't email out about it apply to us. General discussion. Rachel thought it may be the case that general SCA events are fine but shouldn't be selling food at events etc to members of the public. Branwen requested to put a msg out on local lists in QLD advertising that we need Board members.

- 10 motions out of session** Motions carried out of session
 - Issues resolution guide carried via email 4 Dec 23

Next Meeting: 15 January 2024, 7:00pm AET

Meeting Close 8:12 pm.

Actions to be completed	
All:	Review crossbow letter Consider alternate crown poll proposal – motion out of session Resolution guide
Chair:	Find out what law firm the board has used previously and raise gin gin lease and creating standard lease Update weapons description on website Send out reminder about proper record storage in drop box Food safety changes – send out email for review
Secretary:	Announce live streaming Improve code of conduct and resolution process at events Investigate data retention policy
Treasurer:	
Kingdom seneschal:	
Other	

